



TRIP REPORT & PROFESSIONAL DEVELOPMENT REPORT OUT

Attendee Name: _____

Title/Department: _____

Travel Destination: _____

Travel Dates: _____

Presentation Forum: _____

Description of
Professional Development
or Event:

Summary: (Please include relevant goals that were met and can be shared back to the College as a return on the investment in your professional development. Please also include materials such as slides, articles, or any other information that can be shared.)

CONCLUSIONS

How will you incorporate what you learned into your role at Ilisaġvik?

Follow-up Actions:

Email copies of this form to travel, as well as your supervisor and department head.