



Receipt and Acknowledgement
of
Ilisaġvik College Employee Handbook

My signature below acknowledges that I was provided information as to a copy of the latest Ilisaġvik College Employee Handbook and was provided information as to its location. I acknowledge and understand that it is my responsibility to comply with all policies contained in this handbook.

I understand that a copy of the current Employee Handbook is located in a shared folder on the U:Drive and may be accessed at: U:Drive/Human Resources/Employee Handbook.

Signature of Employee

Date

Employee's Name- Printed

****Supervisor: Please return the signed and dated form to the Human Resources Office for placement in the employee's personnel file.***